The Hebe Foundation

Privacy Policy

The Hebe Foundation is dedicated to safeguarding the privacy of its users, particularly the young people we serve. As a Christian Youth organization, we recognize the importance of maintaining a secure environment and transparent practices regarding the collection, use, and sharing of personal data. This updated privacy notice reflects our ongoing commitment to compliance with the General Data Protection Regulation (GDPR) and other UK data protection laws.

1. Introduction

This privacy notice explains how The Hebe Foundation (registered charity number 1197091) of 823 Wandsworth Road, London SW8 3JL, collects, uses, and shares personal data, and your rights concerning the personal data we hold. For these purposes, The Hebe Foundation is the Controller of your personal data under GDPR and other UK data protection laws.

The Hebe Foundation may change this Privacy Notice from time to time. This Privacy Notice is updated and effective from June 2024.

2. How We Collect Your Information

We may collect your personal data in a number of ways, including but not limited to:

- Information provided by you when completing an application or other Hebe Foundation forms.
- Registration or entry details on our website, such as signing up for Hebe Foundation activities, events, projects, or making charitable donations.
- Communication with us via post, telephone, email, or other electronic means.
- Attendance at Hebe Foundation events, projects, or meetings.
- Completion of surveys or questionnaires for use by The Hebe Foundation.
- Information provided by you or your organization in connection with Hebe Foundation charitable activities.
- Public domain sources where we identify that you may be interested in us or our work.

3. The Categories of Data We Collect

We may collect the following categories of personal data about you:

- Contact information such as name, address, email address, and telephone number.
- Medical information such as dietary requirements, and any registered illnesses.
- SEN -Special Educational Needs information
- Information you provide on Hebe Foundation forms, sign-ups, and applications.
- Records of communications and attendance at events and meetings.
- Feedback from surveys or questionnaires.
- Job, career, and academic profile, professional memberships, and interests from public domain sources.
- Photographs and videos taken at events for use on our social media, website, and marketing materials.
- Bank details for donations towards The Hebe Foundation. We follow the Code of Fundraising Practice for the standards required of charity fundraising set by the Fundraising Regulator.

4. The Basis for Processing Your Data, How We Use That Data, and With Whom We Share It

Legitimate Interests

We may process your personal data for our or a third party's legitimate interests, always weighed against your rights and interests. Examples include:

- Corresponding about our charitable activities and events.
- Informing you of media opportunities and featuring in Hebe Foundation publications.
- Ensuring effective website content presentation.
- Analyzing and improving our charitable activities.
- Marketing activities and event resources, except where specific consent is required.
- Using photographs and videos taken at our events on social media, our website, and in marketing materials to promote The Hebe Foundation's activities and achievements.

  In this respect, we may also provide your personal data to the following (where this is necessary for our or a third party's legitimate interests):

  - Third party service providers who we may engage to assist in delivering grant or other activities to you or the organisation you represent: for example, event organisers, caterers, speakers and instructors;

  - Our bank, to whom payment details are provided in order to process a payment made to the organisation you represent.

  - Our websites operator, who may store details such as name and email address to enable you to log in to our websites;

- In this respect, we may also provide your personal data to the following (where this is necessary for our or a third party's legitimate interests):

- Our professional advicers, where it is necessary for us to obtain their advice or assistance;

- Professionals who assist us in putting together, printing and delivering Hebe Foundation publications and website content, and our IT support and data storage provider(s); and (occasionally)

- Other organisations whose work may be of interest to you (by introducing you to them).

Legal Obligations

We may process your data to comply with legal obligations, such as tax legislation, safeguarding requirements, and crime prevention.

Consent

In certain circumstances, we may seek your consent to process your data, particularly for marketing materials or health-related information.

5. Retention of Your Data

We retain your personal data as long as necessary for our charitable activities and to protect our legal interests. Retention periods are based on legal requirements, our relationship with you, or for record-keeping purposes.

6. Your Rights

You have the following rights regarding your personal data:

- Access: Obtain information about the personal data we hold.
- Correction: Require us to correct inaccuracies.
- Erasure: Request deletion of your personal data.
- Restriction: Request restriction of our data processing activities.
- Portability: Receive a copy of your personal data in a portable format.
- Objection: Object to our processing activities based on your particular situation.

7. Questions and Concerns

For questions or concerns about our data processing, or to exercise your rights, contact us:

- **Email:** admin@thehebefoundation.org.uk
- **Telephone:** +44 (0)7807 222010
- **Post:** The Hebe Foundation, 823 Wandsworth Road, London, UK, SW8 3JL

If you are not satisfied with our response, you can raise a concern with the Information Commissioner's Office (ICO) at www.ico.org.uk.

8. Log Files

We use standard log files to analyze trends, administer the site, track user movements, and gather demographic information. These files collect data such as IP addresses, browser types, ISP information, date and time stamps, and the number of clicks.

9. Cookies and Web Beacons

Our website uses cookies to store visitor preferences and optimize user experience. This information helps customize web page content based on visitors' browser types and other information.

10. Third-Party Policies

Our privacy policy does not apply to third-party advertisers or websites. We encourage you to review the privacy policies of these external parties.

11. Children's Information

We prioritize the protection of children's privacy and encourage parents and guardians to monitor their children's internet use. We do not knowingly collect personal data from children under the age of 13 without parental consent.